

Pasco County Title I School Level
Parent and Family Engagement Plan 2025-2026

Raymond B. Stewart Middle School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- ☒ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☒ Involve parents in the planning, review, and improvement of the Title I program.
- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☒ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☒ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☒ Coordinate with other federal and state programs, including preschool programs.
- ☒ Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: 

Date: 10/09/2025

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement and Title I Schoolwide plans with an adequate representation of parents.

Describe the method in which parents were Involved	All parents were invited to provide feedback via a survey, as well as at our SAC meeting. The survey was posted to our facebook page, website and in front office throughout the dates of 09/09/2025 until 10/09/2025.
Date of meeting to gather parent input for Comprehensive Needs Assessment	October 9, 2025
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	October 9, 2025

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	Families were invited to Family connections fair held on 10/9/2025 via Facebook, webpage, and front office. Feedback forms were distributed, filled out and returned to RBSMS in order to process
Date of parent meeting to develop or revise the compact	October 16, 2025 SAC Meeting
What communication methods will be used between teachers & parents as well as school & parents?	Communication by all stakeholders take place through announcements on website, Facebook postings, Mystudent notifications, Family Connections evening.
Elementary schools are required to hold at least one face to face conference with parents where the compact is discussed. Explain your process?	N/A

**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

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3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Families are invited to the Annual Parent Meeting through a variety of ways: School webpage, Facebook, Mystudent messenger, school news and flyer. Information that was presented included requirements of Title 1 budget, Parents right to know, state assessments, textbooks and other RBSMS school wide initiatives.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	
How do parents who are not able to attend receive information from the meeting?	Title 1 info is posted on our school web-page. All handouts are available for parents to download
How are parents informed of their rights?	All parents receive the Parents Right to Know Pamphlet posted on our website and sent home through Mystudent messenger

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	
Title IX-Homeless	
Preschool Programs	
IDEA/ ESE	
Migrant	
Other	Thomas Promise

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$4,000 Parent Involvement Supplies and Snacks \$10,000 Parent Connections Night
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Explain how these funds will be used this school year	Semesterly, we will hold a Parent connection night for parent-teacher conferences; In addition, informative parent educational sessions will be offered for families.
How are parents involved in deciding this?	In addition to the Parent Engagement Survey and parent feedback discussed during SAC, parents also complete a survey at the end of each Parent connection event to provide input.
How did you document parent input?	Survey data on mach form and SAC feedback forms.

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

Building Capacity of Families								
SIP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Light Refreshments	Childcare	Translation	
1. Instructional Practices	Parent Connection night sessions on mylearning, core content standards, parent conferences, mystudent	Increased engagement by families on their students educational journey will increase learning.	Semesterly		x		x	Families will have a better understanding of my student and the data available
2. Collaborative Culture	Parent Connection night student recognition events and family fun games	Increased engagement by families on their students educational journey will increase learning.	Semesterly		x		x	Families will have a better understanding of mystudent and the data available

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3. Data Driven Decisions	Parent Connections night parent conferences and sessions on my student	Increased engagement by families on their students educational journey will increase learning.	Semesterly	x	x	Families will have a better understanding of my student and the data available
Other:						

Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Parents have academic informational sessions provided at the Parent connections events as well as the opportunity to schedule parent conferences.					
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	<u>All parents will receive a survey to be completed at the conclusion of each community event.</u>					
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	<u>Translation services are provided for parents needing assistance when requested. Announcements and invitations are made in English and Spanish.</u>					
What are the barriers for parents to attend workshops/events and how do you overcome these?	<u>If parents need assistance with transportation, city bus passes are available for free. We hold Parent connections nights during 2 hour block of time in the evening to avoid most people's work schedule.</u>					
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	<u>Parents can schedule after hours parent conferences between 5-7. They can schedule an appointment time at their convenience.</u>					
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	<u>Accommodations are made for any family members with disabilities.</u>					

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**These events should be included on the Data Collection Sheet for School Events.*

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7. Utilize strategies to ensure meaningful communication.

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	<u>Ongoing communication is provided to families through use of school web page, school messenger, facebook posts, newsletter sent by email and posted to webpage.</u>
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Staff collaboration on most effective parent communication, and how to make challenging phone calls.	<u>Staff learn strategies to communicate effectively with parents, students and staff</u>	<u>If person, role play, research based on communication practices.</u>	<u>Staff</u>	<u>Planning week 2025</u>

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

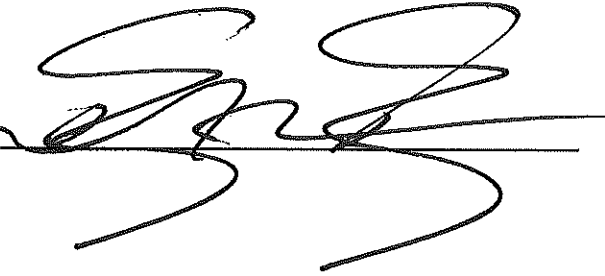
<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front office	<u>Parent and family engagement coordinator</u>	<u>Raising your middle school child</u> <u>ABC forms</u> <u>Thomas Promise Forms</u>

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10. Provide a summary of your Title I Schoolwide Plan in the box below.

RBSMS will engage families is semesterly Family connections evenings, where we provide informative sessions on Mystudent, assessments, FAST data, internal safety etc... We will advertise in a variety of methods in order to most effectively reach families. We will collect feedback on the impact of our events in order to learn how our families best learn. Our goal is to increase parent involvement and understand so that student learning can be exponentially impacted in a positive manner.

Principal. 

Date: 10/16/2025

Drafts of PFEP's are due in Title I Crate by April 24th, 2025.

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*