



Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements indicated below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed to by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

Our commitment to empowering all Bulldogs to achieve success and become compassionate, productive members of society through Achievement, Determination, Integrity, Leadership, Respect, and Responsibility. In partnership with our families and community, we strive to create a lasting Legacy of Excellence for every student.

What is Required:

Assurances: We will:

- ☒ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will conduct its required family engagement activities.
- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☒ Involve parents in the planning, review, and improvement of the Title I program.
- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.
- ☒ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☒ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☒ Coordinate with other federal and state programs, including preschool programs.
- ☒ Provide information in a format and language parents can understand and offer information in other languages as feasible.

Principal: Rachel Boehme

Date: 10/07/2026

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement and Title I Schoolwide plans with an adequate representation of parents.

Describe the method in which parents were involved.	According to the previous PFEP, all parents were invited to provide feedback via a survey, that was posted on the school's website, Facebook, and front office through the dates of 09/09/25-10/09/25. Parents on the SAC were also provided an opportunity to give feedback during the Oct meeting date. This year, parents were given an opportunity to provide feedback at our Family Community Connections Event. There was a QR code available for those that attended. The Event was advertised via all of our social media outlets starting in September. The event occurred on Oct 1, 2025. We also allowed our SAC members to provide feedback during the SAC meeting held on Oct 19, 2025. The survey was then posted again on all of our social media sites to run through the month of October to allow families the opportunity to provide feedback as available.
Date of meeting to gather parent input for Comprehensive Needs Assessment	October 9, 2025 This year it will be October 19, 2026
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	October 9, 2025 This year it will be October 19, 2026

**Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	Parents were provided the compact via our Meet the Teacher day in August. During the month of August, the compact was also provided to parents via our Bulldog Bark weekly communication to get those families who did not complete the form to complete and submit. Feedback forms were then provided during our Family Community Connections Event as stated above.
Date of parent meeting to develop or revise the compact	October 19, 2026
What communication methods will be used between teachers & parents as well as school & parents?	Communication is done via our Bulldog Bark Weekly Newsletter, social media sites including our website, and our myStudent communication, and our Family Community Connections events (3x per year).

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

Elementary schools are required to hold at least one face to face conference with parents where the compact is discussed. Explain your process?	NA
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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Our Title I meeting took place during our Family Community Connections Event. This was advertised via all of our social media outlets starting in September. During the actual event, it was also advertised via a sign to identify location and time.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	October 1, 2026 – Parent conferences were set-up via a MachForm, communication was sent out via our social media websites. Flyers were available with dates, times, and locations.
How do parents who are not able to attend receive information from the meeting?	All Title I information is posted on our school website and available for parents to view/download as needed.
How are parents informed of their rights?	Parents Right to Know is included in the Annual Title I Meeting video and powerpoint presentation which was shared in the Title I presentation on October 1, 2026. The Annual Title I letter has been sent out via our social media outlets including our newsletter.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL IA
Title IX-Homeless	Social Worker and School Counselors
Preschool Programs	NA
IDEA/ ESE	ESE Support Facilitators, Student Support Specialist
Migrant	NA
Other	Parent and Family Engagement Coordinator

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

Allocation	Total of \$12,000. This includes parent involvement supplies and snacks as well as planning and printing of materials and staff incentive for participation in the events.
Explain how these funds will be used this school year.	See allocations box. Semesterly Family Community Connections events are held where presentations, conferences, and activities are offered to families.
How are parents involved in deciding on this?	After each event, parents have an opportunity to complete a survey. This survey is then posted to the website for the month so parents unable to attend can also provide feedback. Additionally, SAC members provided suggestions on events and feedback related to the inner workings of the school during each meeting.
How did you document parent input?	Survey data is held within a MachForm. SAC meeting minutes are captured each time the committee convenes.

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy-to-read format.

Building Capacity of Families								
SIP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Light Refreshments	Childcare	Translation	
1. Instructional Strategies and Practices	Family Community Connection Event- parent conferences, Title I information	Parents will understand student strengths and weaknesses within CORE academics and be given suggested supports for increased performance.	Semesterly		x		x	Parents will better understand teacher expectations and how students can access learning from home.

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

	Parents will understand district and state academic performance measures, the curriculum used to obtain proficiency and how the school will communicate referencing these components.			x		x	Parents will understand academic rigor and the related student expectations.
2. Academic Achievement	Family Community Connections Night – myStudent, current state testing outcomes, student recognition.	Parents will understand current “state of affairs” in terms of the school’s overall student achievement data.	Semesterly		x		Parents will understand academic rigor as it relates to student testing.
		Parent involvement will happen as parents enjoy seeing their child earn recognition which in turn will build the parent-school relationship. This ultimately improves achievement.			x		Parents will have a positive experience in relation to the school which in turn promotes work ethic and school support with students.
3. Academic Achievement	Family Community Connections Night – impact of attendance/tardies on student progress.	Parents will understand how attendance and tardies can impact a student’s overall growth and learning.	Semesterly		x		Parents will understand academic rigor and how attendance/tardies can impact student learning and growth.
Other:							

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

Explain how parents are provided with information regarding the curriculum, achievement levels, progress monitoring and assessments.	Our Title I meeting took place during our Family Community Connections Event. This was advertised via all of our social media outlets starting in September. During the actual event, it was also advertised via a sign to identify location and time. Parents learned about curriculum, achievement levels, progress monitoring, assessment, and school communication methods through a Title I Video presentation and PowerPoint slide show.
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	Parents will be given an opportunity to provide feedback at our Family Community Connections Events. There will be a QR code available for those that attend. The Events are advertised via all of the school's social media outlets. After the actual event(s), the survey will be posted on all of our social media sites to run through the month to allow families the opportunity to provide feedback as available. The feedback is then reviewed via the school leadership team at the end of the month to determine parent concerns and future events.
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	Translation services are provided for parents needing assistance when requested. Announcements and invitations are made in English and Spanish. In addition, since most communication is done via the myStudent communication portal, parents have the opportunity to translate the information to their native language via the actual program itself.
What are the barriers for parents to attend workshops/events and how do you overcome these?	Parents who require transportation to and from the event can utilize the city transportation system (bus) which is available for free. Events are typically held during 2-hour blocks of time in the evenings to avoid most work schedules. In addition, any presentation given during the event is uploaded to the school's website for easy access.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Family Community Connections events allow parents to schedule parent-teacher conferences later in the evening (between 5-7 pm). These take place each semester. Additionally, parents can schedule a parent-teacher conference at their leisure during the school's normal busy operating hours (7:25am-2:35pm) Monday thru Friday.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	At this time, most of our parents are able to access meetings, workshops, and/or events. In the event a parent makes the school aware of special needs/requirements, those would be provided as appropriate including but not limited to: wheelchair capable parking and entry/exit; braille; sign-language; notes provided; 1:1 support for academic needs; etc.

**These events should be included on the Data Collection Sheet for School Events.*

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

7. Utilize strategies to ensure meaningful communication.

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	All teachers are asked to send bi-weekly communication related to academic updates via myStudent communication. Administration sends out a weekly newsletter (Bulldog Bark) which also updates families with all things Stewart Middle School. Moreover, social media platforms also share important dates or events with families regularly.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Parent Communication	Effective communication can ensure positive parent-school relationships.	Video from Title I resources provided by PCS – district office	Staff	August 2026
Conferencing for Academic Partnership	Ensuring parents understand how to support their child at home is essential in a PTC so parents understand there is a partnership in improving student achievement.	Video from Title I resources provide by PCS – district office	Staff	December
Engaging Families to Increase Student attendance	Attendance is critical to improve student performance. Schools need parents to ensure students get to school and parents need to understand the academic demands of schooling in order to ensure their child's attendance.	Video from Title I resources provide by PCS – district office	Staff	March

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front office	Parent and Family Engagement Coordinator	-RBSMS current state of affairs flyer -ABC Form -Title I flyer -Raising your middle school child

Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

Raymond B. Stewart Middle School

10. Provide a summary of your Title I Schoolwide Plan in the box below.

Raymond B. Stewart Middle School will engage families in 3 Family Community Connection Events. Families will be provided informative sessions on myStudent, assessment (FAST data), student learning, and supports at home. Advertisement will be completed in a variety of ways in order to most effectively reach families (Bulldog Bark, myStudent communication, social media sites, student flyers, etc). Each event will involve a feedback QR code that will also be shared out on our social media platforms following the event for those families that were unable to attend. Our leadership team will then review the feedback in order to adjust events as needed. We want to increase student achievement through parent involvement and understanding of current learning taking place within classrooms. Additionally, we want to ensure families know how important attendance at school is each day due to existing academic demands in middle school.

Principal: _____

Date: _____

Drafts of PFEP's are due in Title I Crate by April 23rd, 2026.

****Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.***

****A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.***