



Raymond B. Stewart Middle School Tardy Policies and Procedures

Dear Parents and Guardians,

Raymond B. Stewart Middle School believes that success in school is dependent upon punctual, regular attendance. We also believe tardiness has a direct correlation to student performance and is detrimental to the total learning environment. One of the most valuable life skills a student can learn is taking the responsibility of arriving to each class every day on time. This skill can easily be accomplished and will transfer as a valuable asset for the future.

To maximize your child’s learning, the Raymond B. Stewart Middle School Tardy Policy has been developed to emphasize the importance of each student being in the classroom for the entire period, as well as arriving on time to school every day. Learning the responsibility of getting to class on time is an integral part of Raymond B. Stewart Middle School’s vision, which prepares all students to achieve success in college, career, and life.

Recognizing that classroom attendance cannot be substituted, we adhere to the following tardy policy:

R.B. Stewart Middle School Progressive Discipline Plan for Tardies	
Tardies	Consequences
1	Warning
2	Warning & Parent Contact
3	1 Day of Lunch Detention & Parent Contact
4	3 Days of Lunch Detention & Parent Contact
5	1 Day of After-School Detention & Parent Contact
6 & More	Referral & Parent Contact

- * All tardy students will need to report to a tardy table to obtain a tardy pass in order to enter their classroom.
- * Tardies are cumulative – not tardies by period.
- * Excessive tardies may result in the student getting a referral and being Off-Track, which prevents students from participating in extracurricular activities.
- * Tardy consequences will reset at the end of each quarter.
- * Students with repeated tardiness issues may find additional consequences for misconduct.
- * Students with no tardies will be rewarded for their responsibility and punctuality.

Definition of Being Tardy to School: A student who is **NOT** on the school campus when the tardy bell rings. This student should follow the school-wide tardy procedures/consequences.

Definition of Being Tardy to Class: A student who is **NOT** in his or her classroom when the tardy bell rings. This student should follow the school wide-tardy procedures/consequences.

The Progressive Discipline Plan will begin *Wednesday, September 18, 2019*. Please help support your children in achieving their potential in school and learning habits that will help them be successful at school and throughout life. Once again, thank you for your support. We look forward to making Raymond B. Stewart Middle School a premier community school.

Sincerely,

Shae Davis
Principal

